

MANAGEMENT AND LEADERSHIP

CMI LEVEL 4 DIPLOMA IN MANAGEMENT AND LEADERSHIP

A practical qualification for aspiring and current managers who want to build the skills, confidence and knowledge to lead effectively, manage teams and contribute to the success of their organisation.



IDEAL FOR ASPIRING AND CURRENT MANAGERS

Team leaders, supervisors and first-time managers who want to develop their leadership potential, manage day-to-day operations and support their teams to achieve results.

WHAT YOU'LL LEARN

Build the knowledge and practical skills to lead teams, manage projects, improve performance and support your organisation to achieve its goals while developing your own professional confidence and capability.



KEY AREAS OF STUDY



Managing people and teams
Understand how to lead, motivate and support individuals and teams to achieve high performance.



Effective communication
Develop communication skills to build strong relationships and improve team collaboration.



Operational planning and project management
Plan, manage and review projects and operational activities to deliver results.



Organisational awareness
Understand how organisations work and how your role contributes to wider business objectives.



Problem solving and decision making
Apply critical thinking and analytical skills to solve problems and make informed decisions.



Professional development
Develop your skills, confidence and management capability for long term career success.

QUALIFICATION SNAPSHOT



LEVEL
4 (Certificate Level)



QUALIFICATION
CMI Level 4 Diploma in Management and Leadership



DURATION
6-12 months



TOTAL TQT
390 hours



AWARDED BY
Chartered Management Institute (CMI)



ASSESSMENT
Work-based assignments



CREDITS
39 credits



PROFESSIONAL RECOGNITION
Eligible for Foundation Chartered Manager (fCMgr) status upon completion



GUIDED LEARNING HOURS
145 hours

YOU WILL GAIN



Practical management and leadership skills you can apply immediately



Ability to lead and motivate teams with confidence and empathy



Improved performance and productivity through effective management



Stronger decision making and problem-solving capabilities



A solid foundation for your management career progression

OUTCOMES THAT MAKE AN IMPACT



Lead and develop high-performing teams



Improve operational efficiency and deliver results



Make informed decisions that drive positive outcomes



Communicate and collaborate more effectively



Chartered Management Institute



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