

MANAGEMENT AND LEADERSHIP

CMI LEVEL 4 CERTIFICATE IN MANAGEMENT AND LEADERSHIP

A practical qualification for aspiring and current managers who want to strengthen their management skills, lead teams effectively and contribute to the success of their organisation.



IDEAL FOR ASPIRING AND CURRENT MANAGERS

Team leaders, supervisors and first-time managers who want to develop their leadership knowledge, improve team performance and support day-to-day operations to achieve results.

WHAT YOU'LL LEARN

Build the knowledge and practical skills to lead teams, manage projects, improve performance and support your organisation to achieve its goals while developing your own professional confidence and capability.



KEY AREAS OF STUDY



Managing people and teams

Understand how to lead, motivate and support individuals and teams to achieve high performance.



Effective communication

Develop communication skills to build strong relationships and improve team collaboration.



Operational planning and improvement

Learn how to plan, monitor and improve day-to-day operations and processes.



Organisational awareness

Understand how organisations work and how your role contributes to wider business objectives.



Problem solving and decision making

Use critical thinking and analytical skills to solve problems and make informed decisions.



Professional development

Develop your skills, confidence and management capability for long term career success.

QUALIFICATION SNAPSHOT



LEVEL

4 (Certificate Level)



QUALIFICATION

CMI Level 4 Certificate in Management and Leadership



DURATION

6-9 months



TOTAL TQT

130 hours



AWARDED BY

Chartered Management Institute (CMI)



ASSESSMENT

Work-based assignments



CREDITS

13 credits



PROFESSIONAL RECOGNITION

Eligible for Foundation Chartered Manager (fCMgr) status upon completion



GUIDED LEARNING HOURS

45 hours

YOU WILL GAIN



Practical management and leadership skills you can apply immediately



Ability to lead and motivate teams with confidence and empathy



Improved performance and productivity through effective management



Stronger decision making and problem-solving capabilities



A solid foundation for your management career progression

OUTCOMES THAT MAKE AN IMPACT



Lead and develop high-performing teams



Improve operational efficiency and deliver results



Make informed decisions that drive positive outcomes



Communicate and collaborate more effectively



Chartered Management Institute



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